

1 Visit GreshamOregon.gov/Applications-and-Forms/ and click on the **Apply for permit** button.

2 Click the **Register** button.

3 Enter your information. Your password must be a minimum of 8 characters at contain at least:

- One (1) uppercase letter; and
- One (1) special character

4 An email will be sent to you. Be sure to check your junk mail. In the email, click **Link to e-mail address verification** to verify your account.

5 The link will take you back to Tyler to complete your registration. There will be four (4) steps:

1 *Confirm that all of your information is correct.*

2 *Choose Email as your contact preference.*

3 *Use your company's address for your personal information.*

3 *Type your name and scribble your signature, then hit submit.*

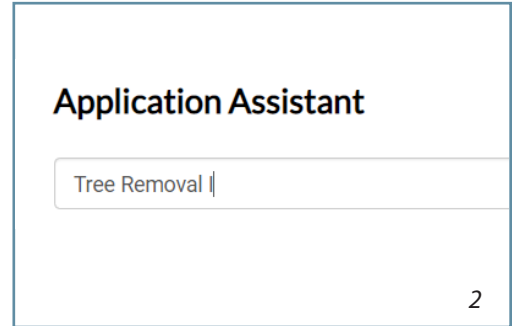
Tips

- Use a modern browser, such as Chrome or Edge. *Note: Safari does not work with the Gresham Online Services platform. We are working to resolve the compatibility issue.*
- Users are encouraged to use Windows products rather than iOS products for the best user experience.



Apply

1 Login and begin the application process by selecting the **Apply** tab near the top of the page.



Location

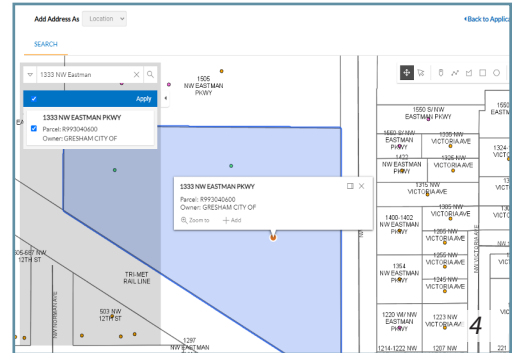
2 Search Tree Removal in the Application Assistant box and select the type of tree removal you need.

3 Add a location by clicking the "+" icon.



Type

4 Search by address or by 9-digit R number. *Don't forget to check the box!*



Contacts

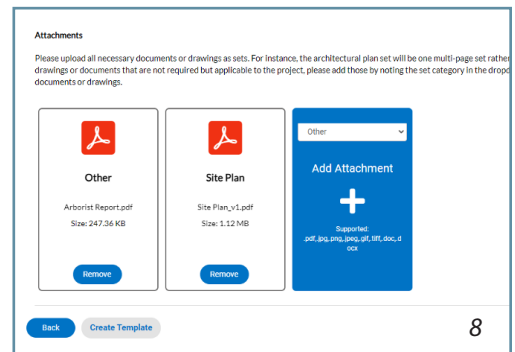
5 Provide a description of what you are doing.

6 You are automatically listed as the applicant. Add any other contacts if needed.



More Info

7 Fill out the boxes with your information.



Attachments

8 Submit a site plan (PDF is preferred) showing which trees are proposed for removal. You can also add other documents, like pictures or an arborist report.



Signature

9 Type your name to sign the permit application.



Review and Submit

10 Hit **Submit**

