

2024 Urban Forestry Subcommittee Guide

Contents

Purpose	2
Applicable Code and City Resources.....	2
Committee Members.....	2
Volunteer committee members	2
Liaisons.....	2
City Departments & Staff.....	2
Community Partners.....	3
Friends of Trees.....	3
Neighborhood Associations	3
Metro	3
Trimet.....	3
Depave	3
Meetings	3
UFS Meetings	3
Planning Commission Meetings.....	3
Work Plans	3
Annual responsibilities.....	4
Significant Trees.....	4
Approved Tree List.....	4
Tree City USA	4
Community Education and Outreach	4
Website	4
City-wide initiatives.....	4
Tree Code Update	4
Climate Action Plan.....	4
Goals for 2024.....	5
Appendix 1 – City of Gresham Neighborhood Map.....	6
Neighborhood Tree Plans	7
Appendix 2 – Example of Annual Work Plan	8

Purpose

“The Urban Forestry Subcommittee is the advising subcommittee to the Planning Commission on Urban Forestry issues. As such, it will advise on all activities related to the health, protection and extent of the City’s urban tree canopy. In addition, the UFS will advise and make recommendations to the council, the Planning Commission, Hearings Officer and the manager regarding preservation, protection and restoration of trees. The Subcommittee is also responsible for recommending the designation of significant trees and the maintenance and updating of the significant tree list. Through various displays and publications, the subcommittee may also engage in public education. The subcommittee will also advise on all activities related to obtaining and maintaining Tree City USA status.” – From Planning Commission and Subcommittees Handbook

Applicable Code and City Resources

GRC Article 2.18 Commissions, committees and task forces – Council created advisory bodies.
Guidelines for Council Advisory Bodies (2021)
City Law for Volunteers (training manual) (2021)
Planning Commission and Subcommittees Handbook

Committee Members

Volunteer committee members

Christine Johnson (Chair)
Thea Hayes (Vice Chair)
Charlotte Becker
Keith Warren
Jim Buck
Steve Stevens

Liaisons

Staff Liaison: John Heili
Primary Council liaison: Councilor Eddy Morales
Alternate Council liaison: Councilor Dina DiNucci
Planning Commission liaison:

City Departments & Staff

The UFS works in collaboration with the following City Departments and City Staff.

Planning Commission

- Stacey Rustad-Smith, Chair
- John Hartsock
- Douglas Walker
- Tim Kamp
- Frank Stevens
- Gregory Shroeder
- Kayla Brown
- Mary Phillips

- Jerry Hinton
- Eddy Morales

Urban Design & Planning

- Jim Wheeler, Development Planning Manager
- John Heili
- Mary Philips
- Ashley Miller
- Shannon Martic
- Terra Wilcoxin
- Tina Osterink, Natural Resources Planner
- Jessica Harper, Code Enforcement

Environmental Services

- Kathy Majidi
- Mike Wallace (?)

Community Partners

Friends of Trees

Neighborhood Associations

Metro

Trimet

Depave

Meetings

UFS Meetings

The UFS meets monthly, the third Mondays of the month, 4:30-6:30 pm, via Zoom. The agenda is sent to UFS one week before the meeting and posted on the website. The UFS Chair is responsible for setting the agenda with assistance from the staff liaison. Meetings are open to the public.

Planning Commission Meetings

Members of the UFS are encouraged to attend Planning Commission (PC) meetings and joint Council and PC meetings.

Work Plans

"It is recommended that each advisory body maintain and update an annual Work Plan at the beginning of each calendar year, aligning goals with the Council Work Plan. Annual work plans are an excellent way for advisory bodies to gauge progress and evaluate their performance. Projects or activities beyond the scope of the work plan must be approved in advance by the Council." – From Guidelines for Council Advisory Bodies, 2021

Items we may want to call out on annual work plan:

- What parts of the annual work plan align with the Gresham Strategic Plan 2022-2025?
- What parts of the annual work plan align with the Climate Action Plan (still in planning phase)?
- What parts of the annual work plan align with Oregon Statewide Planning Goals?

Annual responsibilities

The UFS has annual responsibilities *and* responsibilities determined by City-wide initiatives.

Significant Trees

Assist the City with Significant Tree Applications

Assess Significant Trees on a 4-year cycle.

Review ST pruning applications

Review ST de-listing applications

Maintain ST records?

Approved Tree List

Assist the City with their approved tree list.

Tree City USA

Assist the City with meeting the four Standards of Tree City USA (?)

Assist the City with planning an annual arbor day event (?)

Community Education and Outreach

What are some examples of this from the past?

- Tree walks?
- Significant tree walks?
- EAB workshops?
- Pruning workshops?
- Leaf collection?

Website

Recommend resources and revisions to City's "Trees" website.

City-wide initiatives

Tree Code Update

A tree code update is on the horizon, but no funds are currently allocated to this item.

City contact: Mary Philips

Climate Action Plan

A DRAFT Climate Action Plan is in development but not approved by the Council yet.

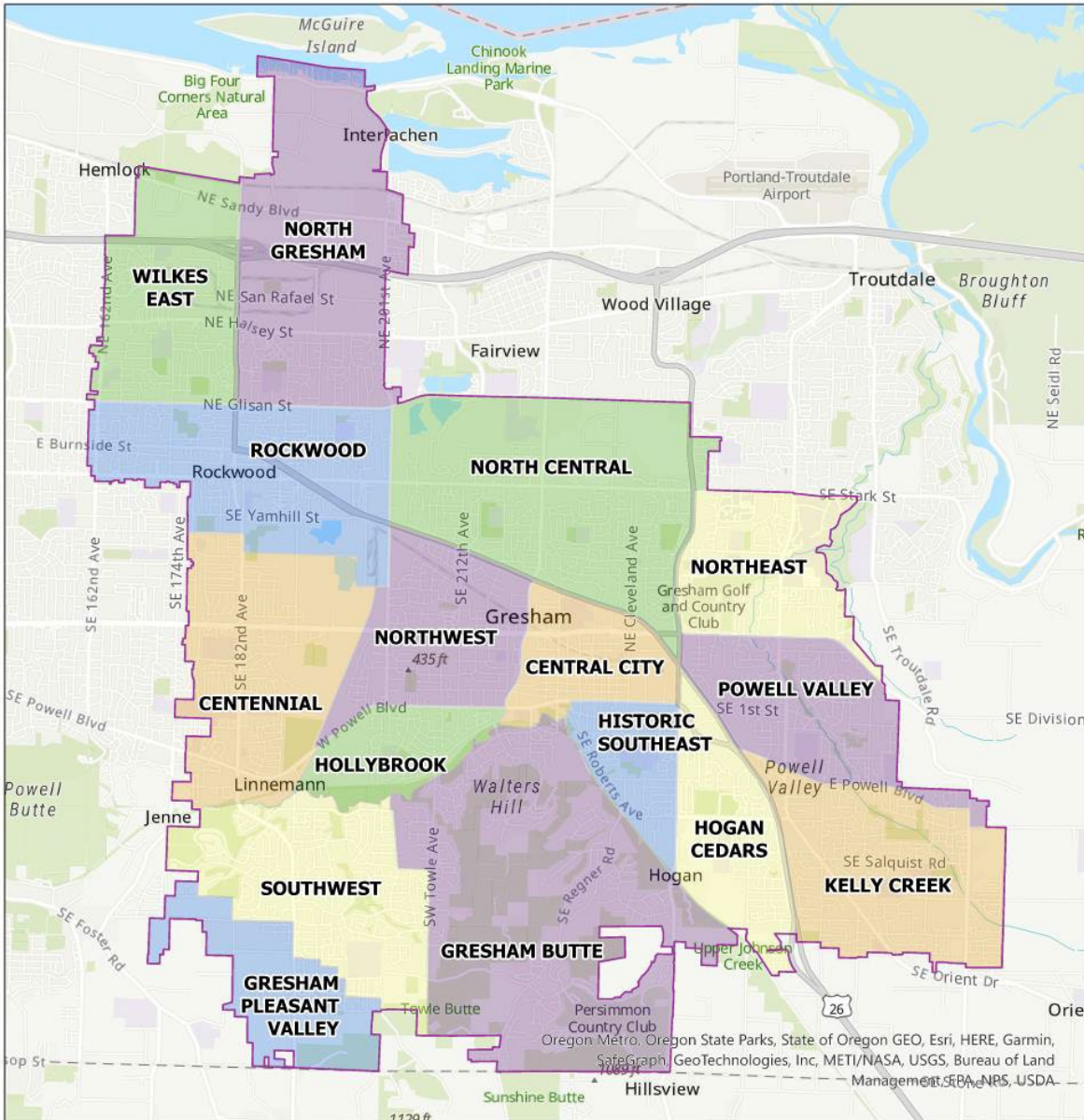
City contact: Shannon Martin

Goals for 2024

- Do we want to revise the Significant Tree criteria and process?
- Do we want to revisit Outstanding/stalled/or forgotten items?
 - o Urban Forestry Management Plan (2011)
 - o Neighborhood Tree Plans

DRAFT

Appendix 1 – City of Gresham Neighborhood Map



City of Gresham Neighborhood Map

CITY OF GRESHAM

— City of Gresham Boundary

DISCLAIMER AND NOTICE:
 The information on this map has been gathered from a variety of sources. Every attempt has been made to offer the most current, correct, and complete information available. However, errors may occur or there may be a time delay between changes in information and updates. The information contained herein is subject to change at any time and without notice.



Neighborhood Tree Plans

There are 16 neighborhoods in Gresham.

1. Centennial
2. Central City
3. Gresham Butte
4. Gresham Pleasant Valley
5. Historic Southeast
6. Hogan Cedars
7. Hollybrook
8. Kelly Creek
9. North Central
10. North Gresham
11. Northeast
12. Northwest
13. Powell Valley
14. Rockwood
15. Southwest
16. Wilkes East

DRAFT

Appendix 2 – Example of Annual Work Plan

