

BUSINESS LICENSE APPLICATION:**BUSINESS LOCATED OUTSIDE GRESHAM CITY LIMITS**

This application is for businesses that are not physically located in but are conducting business within Gresham city limits.



Business License Section
1333 NW Eastman Parkway
Gresham OR 97030-3813
503-618-2370

9.05.05 (3)

(I) A notice that the application is a public record and that the city shall exempt from disclosure information of a personal nature to the extent permitted by the Oregon Public Records and other applicable laws.

Business Information		New	Change of business name only
Business Name			# of Employees coming to Gresham (includes owners)
Business Address			
Mailing Address			
Business Phone		Fax Number	
E-mail			
Website			
Business Structure		Type of Business	
License Type		License Number	Expiration
Describe the type of service/goods you will provide:			

Owner Information			
Business Owner Name			
Date of Birth		SS. # or Fed ID	
Home/Other Phone		Driver's License #	
Emergency Contact		Emergency Phone	

Fees	Business License Fee: \$80.00
3 or more employees \$ 3.00 each: _____ X \$3.00 \$ _____	
TOTAL AMOUNT DUE: \$ _____	

By typing my name, I agree that:

- All information is true, correct and complete based on all information of which I have knowledge. I understand that falsifying any information on this application may result in revocation of the business license.
- I understand the business license is a separate application and not in lieu of or approval for any other licenses or permits which may be required. I understand that all necessary licenses and permits must be obtained and approved by the City of Gresham and all applicable fees must be paid before commencing business.
- The business shall comply with all Federal, State and Municipal laws. Conducting business in violation of these laws or in a manner that constitutes a menace to the public health and safety may result in denial or revocation of the business license.

Business Owner/Rep: _____ Date: _____

SUBMITTAL**Online**

Email application to: BusinessLicense@GreshamOregon.gov.
Once the application is processed, you will be sent a link and account number for online payment.

Regular Mail/In Person

Mail or deliver application and payment to:
City of Gresham Business Licensing
1333 NW Eastman Pkwy, Gresham, OR 97030

OFFICE USE ONLY:	
Rental License #:	Paid: <input type="checkbox"/> Cash / <input type="checkbox"/> Check / <input type="checkbox"/> _____